

# TRIAD STAGE

## 2019-2020 Apprenticeships

### **Artistic Apprenticeship**

The Artistic Apprentice will report to the Artistic Director and the Associate Artistic Director. Apprentice will assist with dramaturgy for the season as well as supporting resident and guest directors in the rehearsal space. Additionally, the artistic apprentice will facilitate local auditions for each production. The apprentice will also assist with Theatre+ programming, audience engagement events, study guides, and projects as assigned. Ideal candidates have experience in dramaturgy and/or directing, a commitment to collaboration and the creative process, and an insightful, positive energy that fuses seamlessly with Triad Stage core values. There is a seasonal stipend and shared housing available.

### **Carpentry Apprenticeship**

The Carpentry Apprentice will report to the Technical Director. Apprentice will assist with scenery construction, load in, load out, shop work, and maintenance for six shows throughout the season. Apprentices will learn safety procedures, tool work, organization and how to work with a variety of materials and techniques. Ideal candidates should have a working knowledge of scenic carpentry, some welding experience (or willingness to learn), drafting experience is a plus, but not required, and the capability to work as part of a team. Depending on the scope and scale of the productions, apprentices may be called upon to fill in or act as crew members.

Ideal candidates should have a positive attitude and the ability to follow instructions and feel comfortable working independently on build projects if required.. Must have a valid driver's license and personal vehicle. Candidates should also be comfortable driving a company vehicle. There is a seasonal stipend and shared housing available.

### **Costume Shop Apprentice**

#### *Wardrobe Supervisor/Dresser/Stitcher*

The Costume Shop Apprentice will report to the Costume Shop Manager. The apprentice's time is split between serving as a Wardrobe Supervisor and/or Dresser for productions or a Stitcher in the Shop. As a Wardrobe Supervisor and/or Dresser, the apprentice helps to coordinate the care, management, and organization of the costumes through the tech/dress rehearsals, performances, and strike periods. As a Stitcher, the apprentice is an artisan who assists in the implementation of the costume sketches under the supervision of the Shop Manager and Assistant Shop Manager.

Some of the responsibilities include: familiarizing themselves with Actor's Equity Standards, maintains the costume change and dresser plot along with the Costume Designer, Shop Manager & Assistant, supervises the preparation of mirror cards and costume check in

sheets, laundry & dry cleaning, supervises the costume strike, trains wardrobe crew and manages their work load starting the beginning of the week of tech/dress, and makes sure the integrity of the design is maintained (pressing, repairs, etc).

Ideal candidates should have extensive sewing skills and experience in costume construction and repairs, positive, flexible, and work well in fast-paced environments, ability to work well with others, has experience with working with casts of all sizes, and quick change experience is desirable. Must have a valid driver's license and personal vehicle. Candidates should also be comfortable driving a company vehicle. There is a seasonal stipend and shared housing available.

### **Education Apprentice**

The Education Apprentice will report to the Learning Director. This apprentice will assist with all areas of education programming at Triad Stage, including but not limited to: camp and class registration and administration, curriculum design and lesson planning (arts integration and theatre skills-based), communicating with teachers and students involved in Poetry Out Loud and the August Wilson Monologue Competition, teaching classes and workshops (both as an assistant and an independent teaching artist), creating resource guides, facilitating audience engagement activities (such as pre-show conversations and post-show talkbacks), and managing student matinees. Ideal candidates will be highly organized, able to manage multiple projects simultaneously and independently, have a bachelor's degree in either theatre or education, experience working with young people, and exceptional written, over-the-phone, and in-person communication skills. Before being hired for this position, candidates will need to consent to and pass a criminal background check. Apprentice must have a valid driver's license and a personal vehicle, and be comfortable commuting to many different locations in the Triad region. There is a seasonal stipend and shared housing available.

### **Electrics and Sound Apprenticeship**

The Electrics and Sound Apprentice will report to the Master Electrician (50%) and Sound Supervisor (50%). Apprentices will assist with electrics load-in/focus/strike for ALL six shows in the season, attend production meetings and technical rehearsals with the Master Electrician, and program/operate an ETC Ion light board for five MainStage shows as assigned. Ideal candidates will have some experience with lighting technology. Interest and experience with projections is desired as Triad Stage uses projections heavily. Apprentices will also shadow and assist guest sound designers, participate in daily sound tasks such as maintaining and repairing equipment and system design and maintenance, assist with load-in and load-out, and any other sound tasks that arise during the tech process. There may also be opportunities to serve as a board op or A2. Must have a valid driver's license and personal vehicle. Candidates should also be comfortable driving a company vehicle. There is a seasonal stipend and shared housing available.

### **Front of House Apprenticeship**

The Front of House Apprentice will report to the Audience Services Manager. This apprentice will serve as house manager for all MainStage productions at the Pyrlle Theatre, as well as other special events (concerts, rentals, etc.) and will also assist the Audience Services Manager in the box office with tasks including but not limited to assisting patrons with booking tickets, assisting teachers with booking student matinees, and building and

maintaining events in the ProVenue ticketing platform. Ideal candidates are organized, driven, detail oriented, able to multi-task and work independently, and can seamlessly engage with audience members and coordinate volunteer ushers while offering exceptional hospitality. There is a seasonal stipend and shared housing available.

### **Properties Apprenticeship**

The Properties Apprentice will report to the Prop Master. Apprentice will assist the prop master with projects ranging from properties construction, set dressing, conducting research, sourcing and purchasing, and other projects as assigned. Apprentice will also be involved in the rehearsal process assisting the prop master with notes on a daily basis. Ideal candidates are dedicated, detail-oriented, organized, and demonstrate follow-through and an ability to work independently on projects over longer periods of time.

Ideal candidates will have experience in one or more of the following areas: carpentry, sewing, sculpting, and painting. Must have a valid driver's license and personal vehicle. There is a seasonal stipend and shared housing available.

### **Production Apprenticeship**

The Production Apprentice will primarily report to the resident Technical Director and will work in various departments depending on production needs and timelines. Apprentice will assist with building, loading in, loading out, shop work, and maintenance on assigned shows. Apprentice will learn technical skills in a range of technical areas while also getting a sense of the big-picture of a number of production processes. Ideal candidates must be able to follow instructions well and feel comfortable working independently if required. Apprentice may also be asked to work with all production departments as needed, so flexibility and an interest in various areas of technical theatre (including props, lighting, and sound) are a plus. Depending on the scope and scale of the productions, apprentices may be called upon to fill in or act as crew members.

Ideal candidate should have strong oral and written communication skills, positive attitude, ability to lift heavy objects, and display a broad knowledge of technical theatre. Must have a valid driver's license and personal vehicle. Candidates should also be comfortable driving a company vehicle. There is a seasonal stipend and shared housing available.

### **Stage Management and Production Management Apprenticeship**

The Stage Management and Production Management apprentice will report to the Production Manager. Their time will be split between Stage Management (60%) and Production Management (40%). Through the mentorship of the Production Manager, the apprentice will learn the process of contracting designers, scheduling tech rehearsals, creating and updating production calendars, tracking expenses, assist in facilitating the needs of the current or upcoming production, take notes at production and design meetings, and production manage several Education events throughout the season.

The apprentice will also serve as the Assistant Stage Manager on a few of the shows during the season. As the ASM, the apprentice will experience the entire process of putting a show together in the realm of stage management, including the rehearsal process, the production and technical process, and the performance run process. Duties will vary by show and so will the stage management team, but will include preparing schedules, preparing notes and other paperwork, assisting in rehearsal duties, and assisting in

backstage duties. The apprentice will be eligible to participate in the Actor's Equity Association Membership Candidate program, if desired.

The ideal candidates should display a broad knowledge of technical theatre, extensive exposure to stage management in their educational program, excellent written and oral communication skills, thrive in a fast-paced environment and adapt to change quickly. Must have a valid driver's license and personal vehicle. Candidates should also be comfortable driving a company vehicle. There is a seasonal stipend and shared housing available.